

Old Leake Parish Council Meeting
13th November 2019
MINUTES

In Attendance:

Councillor David Norton, Councillor Frank Pickett, Councillor John Baxter, Councillor Ian Money, Councillor Anne Hawthorn and Councillor Julian Crouch.
Lincolnshire County Councillor Paul Skinner was also present.

Public Forum

There were no questions from the public.

1/11/19 Opening of the meeting by the Chairman

The Chairman welcomed all Councillors to the meeting.

2/11/19 Apologies for absence and reasons given

Apologies were received and acknowledged from Councillors Bull and McCulloch.

3/11/19 Declarations of interest in accordance with 2011 Localism Act

No declarations were made.

4/11/19 To note the report from the Police Liaison Officer

A report was not available for the meeting.

5/11/19 To note reports from representatives of outside bodies

Councillors Hawthorn and Baxter attended the LALC AGM and attended the Neighbourhood Planning workshop, which they found informative.
The question and answer session was well attended and the panel and questions were very good.

Councillor Baxter also attended the Community Centre meeting and e mailed a report out to Council. Three questions were raised at the meeting for the Parish Council, bin location, CCTV and the remainder of the May Event Fund expenditure, all of which were incorporated into the agenda.

6/11/19 To note CCTV requests

No requests for images were made

The Community Centre had asked to be able to view the recorded images on the CCTV system. The Clerk went through the CCTV Policy and highlighted the fact that only certain members of Old Leake Parish Council can view the recorded data under the General Data Protection act. A form template requesting data was distributed which clearly identified how people can ask for images to help the police with their enquiries.

7/11/19 To accept the playgrounds and Enos Wood monthly check sheets and action any repairs

No new issues were reported at the parks; however a log had been taken from Enos Wood. The CCTV footage would be checked to see if anybody could be identified.
A local resident had been in touch with the Clerk regarding Enos Wood. After some discussion it was agreed the man could assist with leaf clearance outside the woods.

Donations of pallets to make a leaf mulch area from Cusina Sano were very welcome.

8/11/19 To consider the draft notes of the meeting held on 9th October 2019 and resolve to adopt

It was proposed, seconded and unanimously resolved to accept the note as the minutes.

9/11/19 Resolution to approve the payments of accounts

It was proposed, seconded and unanimously resolve to approve the payments as listed at the meeting.

PAID TO/DESCRIPTION	CHEQUE NUMBER	AMOUN T
Staff Payment	1794	721.95
Michael Shaw Litter Picker	1796	118.56
K & P Services Washdyke Caretaker	1797	60.00
ARK ICT Solutions LTD Licence & Anti Virus	Direct Debit	9.90
Royal British Legion Poppy Wreath	1798	50.00
LALC 2 Councillors	1799	48.00
Crowders Plants	1800	165.50
Councillor Julian Crouch Enos CCTV Equipment	1801	28.86
Councillor Anne Hawthorn Training Travel Expenses	1802	40.40
Total		1243.17

10/11/19 Highways matters: items requiring maintenance or repair

The village walk with LCC Councillor Skinner is scheduled for 19th November.

11/11/19 Planning matters

- a) **B/19/0438 Land off Commons Road** – Demolition of existing buildings, outline planning permission for 5 two storey dwellings with all matters reserved.

It was proposed, seconded and unanimously resolved to object to the planning application. Council felt this would be an over development of the site, in line with other crowded development applications recently received they responded with the same objective to enable suitable development but not overdevelopment of small pockets of land.

12/11/19 To consider the award the three-year grass cutting and the hedge and tree maintenance contracts

The Council considered the tender documents.

It was proposed, seconded and unanimously resolved to award the grass cutting contract to T.A. Blackamore with an added clause stating good communication channels must be open throughout the contract or this may have consequences regarding the contract.

It was proposed, seconded and unanimously resolved to award the three-year tree and hedge maintenance contract to Thomson Tree Services.

13/11/19 To consider and review accounts summary for the first draft of the 2020/21 budget

A draft excel spread sheet had been previously circulated prior to the meeting. The details were discussed, and the Clerk is to forward the amended and update spread sheet prior to the next meeting for Council to agree the budget and set the precept.

14/11/19 To receive a report from the Enos Wood working group, resolve any actions and set expenditure if required

Councillors Crouch advised the Council the logs had arrived, and one had already been stolen. The CCTV in the woods would be checked.

15/11/19 To receive an update from the Washdyke Lane Working Group and resolve any actions and set further expenditure if required

Councillor Crouch informed the Council estimates for the parking area where coming in at around £5500 but further quotes were required before Council could award the works.

Bike racks were suggested and quotes for these would also be acquired.

The fencing is due to be installed before the end of November.

The ground is very wet with all the recent rain and there has been little if no activity in the area.

16/11/19 To consider applying for a pocket park grant to update the play equipment at Washdyke Lane

The pocket park application was discussed and was considered to be an ideal grant opportunity. It was proposed, seconded and unanimously agreed that the Clerk complete the appropriate application form in the short time scale, 31st December 2019.

17/11/19 To consider and resolve the job description for the village Rural Isolation Key Worker as presented by the Working Group

Councillors considered the draft job description and essential and desirable elements of a draft provided for the meeting.

It was felt the specification could do with extending and padding out. The Clerk is to include the suggested content for a document to be ratified at the December meeting.

18/11/19 To consider a community grant application for £100 for Old Leake Rainbows start up fund

The application was considered, the programme would be open to 5 to 7-year olds. It was proposed, seconded and unanimously agreed to award the grant.

19/11/19 To reconsider the location of the Community Centre bin area and resolve

Councillor Pickett had met with the Community Centre Chairman and they had agreed a suitable location at the front of the building that did not cover any electrical cables.

20/11/19 To note general correspondences

The following correspondences were acknowledged:
The Clerk & Council Direct Publication.

20/11/19 Agenda items for the December meeting

Enos & Washdyke progress reports, Rural Isolation Worker documents, budget & precept.