

**OLD LEAKE PARISH COUNCIL**  
**Wednesday 11<sup>th</sup> February 2026**  
**Old Leake Community Centre**

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Dear Councillor

You are hereby summoned to attend the next meeting of Old Leake Parish Council, which will be held on Wednesday 11<sup>th</sup> February commencing at 7:00 pm at Old Leake Community Centre. The business to be dealt with at the meeting is listed in the agenda. If you are unable to attend, please notify me of your apology.

There will be a Public Forum commencing at 7:00pm when members of the public may ask questions or make short statements to the Council. After which Parish Council business will be conducted. The Parish Council meeting will commence at 7:15pm or at the closure of the Public Forum, whichever is the sooner.

Signature: *R J Herberts – Clerk to the Council*

Date: *05 February 2026*

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**AGENDA**

1. To receive and accept apologies and approve reasons for absence
2. To receive reports from representatives on outside bodies:
  - a. Borough Councillors
  - b. County Councillor
3. To receive declarations of interest under the Localism Act 2011 and consider any requests for dispensations
4. Notes of the Parish Council meeting held on 10 December 2025 to be approved and signed as the minutes
5. Clerk's Report
6. Chair's announcements and any relevant updates
7. To consider applicants for co-option onto the Parish Council
8. Financial Matters:
  - a. To authorise payments
  - b. To report bank balances
  - c. To receive an update on the bank mandate and online banking
9. To note CCTV updates and image requests
10. To receive a report from the Recreational Area Working Group, resolve actions and expenditure for issues raised:
  - a. Washdyke
  - b. Furlongs
  - c. Enos Wood
11. Highways Matters:
  - a. Receive issues requiring maintenance/repair
  - b. To receive reactive speed sign data
  - c. To discuss setting up a Community Speed Watch scheme
  - d. Cowbroads Lane
12. To note an update regarding the young people's service provided by OLPC
13. To note an update regarding Old Main Road MUGA
14. To note the advertisement for the General Maintenance Contractor and agree next steps
15. To discuss a proposed Skateboard Park
16. To consider installing a shelter at the play area on Furlongs Lane
17. To discuss the mosaic in the bus shelter on Church Road
18. To discuss storage options for Council records and paperwork
19. To discuss setting up gov.uk email addresses
20. To receive an update regarding the noticeboard at The Butchers Arms
21. To discuss the Parish Council's involvement in the Community Centre's proposed Youth Disco and Engagement Event
22. Purchase of lamp post poppies and consideration of sponsored cards.
23. Internal Audit:
  - a. To consider and resolve the appointment of LALC as Internal Auditor
  - b. To agree the term of appointment, including whether to enter into a two-year agreement to secure pricing
24. To consider the LALC annual subscription and the LALC annual training scheme
25. To consider and resolve the adoption and use of Scribe accounting software for the Council's financial management from 1 April 2026

26. To review and approve the insertion of statutory monetary values in Standing Orders (Items 15b(ii), 15b(xv) and 18a(v)) and to adopt the amended Standing Orders
27. To review and approve the insertion of agreed monetary values in Financial Regulations (Sections 5 and 6), remove bracketed model wording, and adopt the amended Financial Regulations
28. To consider the council's statutory re-enrolment obligations under automatic enrolment legislation, the appointment of a pension scheme provider, and the payroll provider's quoted one-off re-enrolment administration fee of £150 + VAT.
29. Planning applications received for a decision at this meeting (All plans can be viewed at [www.mybostonuk.com](http://www.mybostonuk.com))
30. Planning Decisions received from Boston Borough Council
31. Correspondence received, not covered on the agenda
32. Matters for next agenda
33. Date of next meeting – 11 March 2026