

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payi complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Old Leake Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

Financial year ending 31 March 2025

Prepared by (Name and Role): **Rebecca Herberts - Clerk/RFO (Interim)**

Date: **31/05/2025**

		£	£
Balance per bank statements as at 31/3/25:			
	Current Account	727	63,182.7
	Reserve Account 1	735	1,292.9
	Reserve Account 2		624.6
			<hr/>
			65,100.2
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)			
			<hr/>
			-
Add: any un-banked cash as at 31/3/25			
			<hr/>
			-
Net balances as at 31/3/25 (Box 8)			<hr/> 65,100.2