

**MINUTES**  
**Old Leake Parish Council Meeting**  
**December 11, 2024**

**Public Forum**

No members of the public were present.

**Councillors Present**

Chair Councillor Frank Pickett, Tom Ashton, Guy Bull, David Dickason, Sandra Pickett, Paul Skinner

**Also in attendance:**

Community Member Walter Seekamp  
Boston Borough Councillor John Baxter  
Parish Clerk Joann Greer

**1/12/24 Opening Comments from the Chairman**

Councillor Frank Pickett welcomed everyone to the meeting.

**2/12/24 Apologies for absence and reasons given**

Apologies from Councillor Nutman were received and accepted.  
No correspondences have been received from Councillor McCulloch for 6 consecutive months and is therefore disqualified.

**3/12/24 Declarations of interest in accordance with 2011 Localism Act**

No declarations were made.

**4/12/24 To note reports from representatives of outside bodies**

LCC Paul Skinner sent an e mail report out with an update of current issues.  
Councillors Baxter and Butler also sent a report out prior to the meeting which was emailed to all Councillors.  
Councillor S & F Pickett attended the funeral of Mr Johnson who had worked for the parish council for several years.

**5/12/24 To note CCTV updates & image requests**

No images were requested.

**6/12/24 To receive a report from the Recreational Area Working Group, resolve actions and expenditure for issues raised:**

- a. Washdyke some tree damage has been reported but is not dangerous.
- b. Furlongs – 2 major repairs. Cost of repairs to 2 pieces of equipment are estimated at £5,500. Councillor Skinner will investigate further.
- c. Enos Wood – the weeds are dying back. A maintenance schedule is required on an annual basis.
- d. Tree Survey of all sites – the full tree survey was considered. Quotes are to be sought for the full list. It was proposed, seconded and unanimously resolved the Clerk is to action any immediate safety works.

**7/12/24 Draft notes of the meeting held on 13 November 2024 resolution to adopt**

It was proposed, seconded, and unanimously resolved to accept the notes as the minutes.

8/12/24 Financial Matters:

- a. Resolution to approve payment of accounts as listed for December & January – It was proposed, seconded, and unanimously resolved to approve payments as listed.

Person / Company to be paid	Invoice No	Details	Amount
Employee Costs	24/25 - 062	December/January Salary/Pension/HMRC	1962.96
Clerk Expenses	24/25 - 063	December/January Travel/Giff/Quarterly Allowance	301.96
Valerie Greenfield	24/25 - 064	December/January Litter Picker	300.00
K & P Services	24/25 - 065	December/January Enos Wood & Washdyke Caretaker	132.25
ARK ICT Solutions Ltd	24/25 - 066	December/January Monthly Antivirus payment	22.44
BT Broadband Community Centre	24/25 - 067	December/January Monthly Broadband Payment	103.92
Old Leake Community Centre	24/25 - 068	Electricity for Youth Group Nov – March 2025	200.00
YMCA	24/25 - 069	Youth Club Provision Sept – Dec 2024	4246.60
Arboglyph Tree Services LTD	24/25 - 070	All sites tree survey	780.00

- b. To note the bank reconciliation – the bank reconciliation £95505.82 of 4.11.24 was noted.

9/12/24 Highway Matters:

- a. Receive issues requiring maintenance / repair. Remind people to use fixmystreet to report issues.
- b. To receive reactive speed sign data – still not available

10/12/24 Planning Matters:

- a. **B/24/0493** – Single storey extension. 1 Summerfields, Old Leake PE22 9HS – It was proposed, seconded, and unanimously resolved to support this planning application.
- b. **B/24/0494** – Certificate of lawfulness for holistic therapy business. Craorah, Common Lane, Old Leake PE22 9PS. - The parish council made no comments.

**11/12/24 To consider a request from YMCA to split the Monday evening young people’s event into two age-appropriate sessions with a cost implication on room hire only and resolve action**

It was proposed, seconded, and unanimously resolved to extend the into two sessions and acknowledge the extra room tariff.

**12/12/24 Second DRAFT Budget 2025 – 2026. To consider the figures and set the budget**

The cost centres were considered, grants would need to be secured to deliver all the additional projects and street lighting upgrades.

**13/12/24 To set the 2025 – 2026 Precept based on the budget figures**

It was proposed, seconded, and unanimously resolved to set the 2025-26 precept at £63,000

**14/12/24 To note an anonymous letter regarding a property at Seadyke Lane and resolve action**

The letter was considered. It was proposed, seconded and unanimously resolved to take no further action.

**15/12/24 To note general correspondences not addressed on this agenda & respond if required**

No further correspondences were received.

**16/12/24 To confirm the date and time of the next meeting in FEBRUARY**

The next meeting is scheduled for 12<sup>th</sup> February.

**17/12/24 To resolve to move into closed session to consider and resolve staff matters scheduled for January 2025**

It was proposed, seconded, and unanimously resolved to pay the Clerks salary whilst on Jury Service.