

**MINUTES**  
**Old Leake Parish Council Meeting**  
**28 September 2022**

**Public Forum**

Two members of the public were present.

**In attendance**

Councillors, Frank Pickett, Nigel McCulloch, Guy Bull, Tom Ashton & Julian Crouch.

Also in attendance:

Parish Clerk Joann Greer

**1/9/22 Opening comments from the Chairman**

The Chair, Councillor Pickett opened the meeting with a 2-minute silence in remembrance of Queen Elizabeth II.

**2/9/22 Apologies for absence and reasons given**

Apologies had been received from Michelle Cound - Councillor Ashton arrived a little late.

**3/9/22 Declarations of interest in accordance with 2011 Localism Act**

No declarations were made.

**4/9/22 To consider applicants for co-option of vacant councillor positions**

It was proposed, seconded, and unanimously resolve to co-opt Bret Butler onto the Council.

Mr Walter did not meet the criteria to become a parish councillor due to his U.S. citizenship. It was proposed, seconded, and unanimously resolve to welcome him as a community member, without voting rights.

**5/9/22 To note reports from representatives of outside bodies**

There were no reports.

**6/9/22 To receive a report from Michelle Cound Community Development Worker**

Michelle sent her apologies for the meeting.

**7/9/22 To note CCTV updates & image requests**

No image requests were made. The ANPR system is now fitted at the community centre and a cutoff switch has been installed for the CCTV monitor.

The branches are to be cut back from around the cameras to improve visibility

**8/9/22 To consider the RoSPA report and resolve actions accordingly**

Only one item had been identified as a high risk, due to the confusing reports from Kompan regarding repairs the Council agreed it would follow the RoSPA report to take action.

**9/9/22 To examine the conflicting documents from Kompan and compare the details with the RoSPA report and resolve actions accordingly**

It was resolved to meet on Monday at the Bakkavor offices to discuss the documents at length and form an action plan

**10/9/22 To note the tree Survey at Washdyke and Enos Wood and action any remedial work**

It was proposed, seconded, and unanimously resolved to pay £310 + VAT for the survey and action the work.

**11/9/22 Draft notes of the meeting held on 13 July 2022 resolution to adopt**

It was proposed, seconded, and unanimously resolved to accept the draft notes as the minutes.

**12/9/22 Resolution to approve payment of accounts as listed**

It was proposed, seconded, and unanimously resolved to approve the payment list.

<b>Person / Company to be paid</b>	<b>Invoice No</b>	<b>Details</b>	<b>Amount</b>
Employee Cost	22/23 - 044	May salary, Nest pension	682.20
Clerks Expenses	22/23 - 045	Travel/ZOOM/Bench/1/4 allowance	526.30
K & P Services	22/23 - 046	Enos Wood & Washdyke Caretaker	81.00
Mr M A Johnson	22/23 - 047	Village Litter Picking	150.00
ARK ICT Solutions Ltd	22/23 - 048	Monthly Antivirus payment	10.02
Michelle Cound	22/23 - 049	Village Community Worker	625.00
BT Broadband Community Centre	22/23 - 050	Monthly Broadband Payment	40.14
RoSPA	22/23 - 051	Annual Inspections	247.80
Sprint Signs	22/23 - 052	Signage for Park	94.74
Initium Solutions	22/23 - 053	ANPR Cameras and CCTV monitor switch	2214.00
Rvszard Tomazewic	22/23 - 054	Meadow mowing	140.00
Kompan	22/23 - 055	Play equipment repairs	3699.69
HMRC	22/23 - 044	PAYE	122.40

**13/9/22 To note the conclusion of the annual audit**

The information was not available for this meeting.

**14/9/22 To arrange a meeting date with Graham Butler from LCC regarding reactive speed sign locations**

A date early in October is to be convened.

**15/9/22 Highway Matters:**

Broken leaner rails on The Gride were reported by a resident. The adverse camber on this road was also causing concern, both issues are to be logged with fix my street.

**16/9/22 Planning Matters:**

**The Parish Council supported the following planning applications:**

- a. **B/22/0349** Outline application for the erection of a pair of semi-detached dwellings at Aingarh, Chapel Road
- b. **B/22/0374** conversion of existing outbuilding to 1no dwelling, Bennington Bridge
- c. **B/22/0287** outline application erection of 1no dwelling The Old White House, Lade Bank
- d. **B/22/0076** replacement residential dwelling following demolition of existing building at The Engine Yard, Chapel Road
- e. **B/22/0305** annex at Hideaway Cottage, Hampton Lane

**17/9/22 To consider the information from Outer Dowsing Offshore Windfarm and consider a response if required**

No response was required.

**18/9/22 To note general correspondences not addressed on this agenda & respond if required**

No other correspondences were noted.

**19/9/22 To set the date and time of the next meeting**

The next meeting date was scheduled for Wednesday 12<sup>th</sup> October to get the meetings back into some kind of order after the death of the Queen.

**20/9/22 To resolve to move into closed session to discuss staff matters**

It was proposed, seconded, and unanimously resolved to move into closed session to discuss staff matters.

Outcome – the council resolved to increase the Clerk's working hours by 2 per week effective from 1<sup>st</sup> October.

The Chairman closed the meeting at 8.45 pm.

The next Parish Council Meeting is scheduled for  
Wednesday 12 October 7.00 pm  
**AT THE COMMUNITY CENTRE**