

MINUTES
Old Leake Parish Council Meeting
12 October 2022

Public Forum

A member of the public was present and expressed an interest in joining the parish council. The Clerk is to send relevant information.

In attendance

Councillors, Frank Pickett, Nigel McCulloch, Guy Bull, Julian Crouch, Bret Butler & Community member Walter Seekamp.

Also in attendance:

LCC Councillor Paul Skinner

Parish Clerk Joann Greer

1/10/22 Opening comments from the Chairman

The Chair, Councillor Pickett welcomed everybody to the meeting.

2/10/22 Apologies for absence and reasons given

Apologies had been received from Michelle Cound, Community Development worker.

3/10/22 Declarations of interest in accordance with 2011 Localism Act

No declarations were made.

4/10/22 To note reports from representatives of outside bodies

There were no reports.

5/10/22 To receive a report from Michelle Cound Community Development Worker

Michelle sent her apologies for the meeting.

6/10/22 To note CCTV updates & image requests

PCSO Rayment has the details for Cllrs Pickett and McCulloch for any CCTV requests at the community centre.

7/10/22 To note the confirmation of Kompan representative meeting on site at 1.00 pm starting at the Washdyke Lane play area

Councillors Pickett, Crouch and Butler confirmed their attendance for Wednesday 19th October.

8/10/22 To receive a report from the Recreational Area Working Group, resolve actions and expenditure for issues raised in the reports:

- a. **Washdyke** – all aspects of the RoSPA report would be discussed with the Kompan rep at the onsite meeting over all sites.

- b. **Furlongs** – to resolve additional monthly maintenance schedule for caretaker. It was proposed, seconded, and unanimously resolved to add a monthly maintenance schedule onto the caretaker’s responsibilities. Some branches had been identified interfering with the CCTV cameras. It was proposed, seconded and unanimously resolved to instruct Terra Firma to trim the branches back from the cameras.
- c. **Enos Wood**. The tree survey is to be conducted within the next month.

9/10/22 Draft notes of the meeting held on 28 September 2022 resolution to adopt

One amendment was required to state a 1-minute silence was held, not a 2 minute silence at the Chairman’s opening remarks.

It was then proposed, seconded, and unanimously resolved to accept the notes as the minutes.

10/10/22 Resolution to approve payment of accounts as listed

It was proposed, seconded, and unanimously resolved to approve the payments listed below.

Employee Cost	22/23 - 056	October salary, Nest pension, PAYE	816.24
Clerks Expenses	22/23 - 057	Travel/Giff Washdyke CCTV	16.40
K & P Services	22/23 - 058	Enos Wood & Washdyke Caretaker	81.00
		Void Cheque Incorrect date	n/a
Mr M A Johnson	22/23 - 059	Village Litter Picking	150.00
ARK ICT Solutions Ltd	22/23 - 060	Monthly Antivirus payment	10.02
BT Broadband Community Centre	22/23 - 061	Monthly Broadband Payment	40.14
PKF Littlejohn	22/23 - 062	Annual External Audit	360.00

11/10/22 To note the conclusion of the annual audit

The comments from the auditor were noted.

Smaller authority has disclosed that it made proper provision during the year 2021/22 for the exercise of public rights, by answering 'yes' to Section 1, Assertion 4, However. as was reported last year. we are aware that it failed to do this and therefore should have answered 'No' to his assertion It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, answering

'Yes' to Section 1, Assertion 7. which, on the basis of the above, is not correct

The AGAR Was not accurately completed before Submission for review. Please ensure that amendments are corrected in the prior comparatives when completing next year's AGAR"

- Information received from the smaller authority indicates that assets purchased during the year have not been included in Section

12/10/22 Highway Matters:

- a. **To consider developing a parish policy on highway and traffic issues.** It was proposed, seconded, and unanimously resolved to develop a village wide highway and traffic policy. Councillor Crouch was assigned as the lead Councillor in this matter.
- b. **Receive issues requiring maintenance / repair.** Broken leaner rails along The Gride are to be reported on fixmystreet.com

13/10/22 Planning Matters:

Planning applications received after the distribution date of this agenda may be considered at this meeting

No planning applications were received for this meeting.

14/10/22 To note general correspondences not addressed on this agenda & respond if required

No general correspondences had been received prior to this meeting.

15/10/22 To set the date and time of the next meeting

9 November at 7.00 pm at

The Chairman closed the meeting at 7.55 pm.

The next Parish Council Meeting is scheduled for
Wednesday 9 November at 7.00 pm
AT THE COMMUNITY CENTRE